

Village of Easton Regular Meeting – December 4, 2017

The regular meeting of the Easton Board of Trustees was held December 4, 2017. The meeting was held in the Village Hall and called to order at 7:01 p.m. Those in attendance were President Joanna Mustered, Trustees: Eric Ratliff, Kent Gray, Dixie Riegel, Brock Riggins and Larry Kolves. Others in attendance were Bob Harris, Josh Walters, Chief Buddy Willis, Judy Miller and Kate Nunn.

Absent: Charlene Fangmeier

Public: None

2. Minutes of the regular meeting held November 6th were read. Kent made the motion to approve the minutes as read. Dixie seconded the motion. The motion carried with all ayes

3. All bills were given to the Trustees for review and approval. Eric motioned to approve all bills as presented. Motion seconded by Larry. Voice vote taken and approved 5-0.

4. **Street Department:** Josh presented the 2018 estimated budget for the Motor Fuel Tax Fund. Kent motioned to approve the budget as presented. Motion seconded by Eric and carried with all ayes. Bob and Kate are to meet on Tuesday, December 19th to write up a list of duties under the Water/Sewer and Street Superintendent to provide to Josh as a helpful guide in his new position. A concern was noted on where to get assistance with loading rock, salt & cinders into the Village truck. Bob stated that the Township, Kenny Devore, had done all of the loading in the past and would speak to Kenny to make sure that he would continue to do so. Bob also turned in his final report for hours, mileage and tractor usage. Dixie motioned to approve the report with Larry seconding the motion. Motion carried with all ayes.

Water/Sewer Department: Bob noted that Grosch Irrigation had marked to drill the new well on the east side of the plant. However, the approved plans state that the well is to be drilled on the south side of the plant. Bob and Josh will contact Ron Clausen at Grosch to discuss and have them remark to drill the well on the south side of the plant.

5. **Animal/Insect Report:** Nothing to report.

6. **Police Department:** As noted in the monthly report. Chief Willis noted that he attended the County Chief's meeting. One of the issues discussed was that of the requirement to go to e-citations. Eventually this will be mandatory. He has dealt with all of the reported unlicensed vehicles in town. Easton will be hosting the next Chief's meeting on January 22nd. Permission was requested to order a new badge as the current one is very thin and bends when trying to get on the uniform. He will be ordering one of better quality through Gall's.

7. **Treasurer's Report:** Judy presented the reports. We received what is to be the last check for property taxes in the amount of \$1,160.00 and sizable sales and income checks for the General Fund. Expenditures for the General and Water/Sewer Funds were up due to the annual IML insurance payment. Income and expenditures were normal for the Motor Fuel Tax Fund. Brock motioned to approve the Treasurer's reports as presented. Motion seconded by Larry and carried with all ayes.

8. Old Business:

- A. Water/Sewer and Street backup personnel to be discussed in Executive Session.

9. New Business:

- A. Kent motioned to accept the 2018 meeting dates as presented (list of dates attached). Dixie seconded the motion. Motion carried with all ayes.
- B. Joanna and Charlene are our FOIA officers.
- C. Eric has accepted taking over the duties as Zoning Officer with Brock serving as a backup if Eric is out of town.
- D. Homefield Energy, our current electric provider, sent a new agreement stating that the rate will be lowered slightly. As the rate is being lowered a vote is not necessary. The agreement was signed and returned via fax on November 22, 2017.
- E. Legal Counsel is reviewing our current Parking Ordinance #462 and should have a response for our next meeting.
- F. Trustees reviewed the release of executive minutes. Dixie motioned to continue with keeping the minute's non-public. Eric seconded the motion. Motion carried with all ayes.

10. Comments/Suggestions: None.

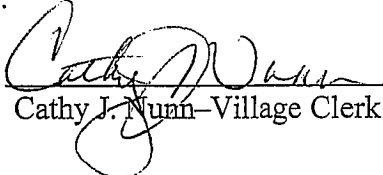
11. Executive Session: At 7:59 p.m. Eric motioned to go into Executive session to discuss the Water/Sewer and Street Superintendent backup personnel. Motion seconded by Brock.

At 8:17 p.m. resumed regular session.

Old Business: 8 – A. Eric motioned for Josh to discuss with Austin Williams the backup position. If he is not interested then the position will be offered to Richard Devore. The salary for said position is being set at \$10 per hour with a 6 month probation period. Motion seconded by Dixie and carried with all ayes.

12. Kent motioned at 8:19 p.m. to continue the meeting in order to finalize hiring a backup for Josh. Motion seconded by Brock. Motion carried with all ayes.

The next regular monthly meeting is scheduled for January 8, 2018.


Cathy J. Nunn – Village Clerk