

Regular Meeting – August 7, 2017

The regular meeting of the Easton Board of Trustees was held August 7, 2017. The meeting was held in the Village Hall and called to order at 7:03 p.m. Those in attendance were President Mindy Lowers, Trustees: Joanna Mustered, Josh Walters, Kent Gray, Dixie Riegel and Larry Kolves. Others in attendance were Chief Buddy Willis, Judy Miller and Kate Nunn.

Absent: Charlene Fangmeier and Bob Harris

Public: Jean Huber, Nelda Freeman, Don Mustered and Richard Devore

2. Mindy resigned as mayor/president due to an upcoming move out of the Village limits.
3. Joanna Mustered offered to fill the position until the next election which will be in 2019. Dixie made the motion to accept Mindy's resignation and to appoint Joanna as the pro-tem mayor/president and to have her replace Mindy as a signer on all checking/savings accounts, safe deposit box and debit card with the Community Bank of Easton thus to allow her to sign checks, make purchases with the debit card for Village purposes and to have access to documents in the safe deposit box.. Larry seconded the motion. Motion carried with all ayes.
4. Cindy Foote, CPA with the accounting firm Zumbahlen, Eyth, Surratt & Foote, Ltd, presented the 2016/2017 audit findings. The Water/Sewer Fund has a decent reserve of 25 months and the General Fund has a reserve of 54 months which these are considered adequate for a community of this size.
5. Minutes of the regular meeting held July 3rd and the special meeting held July 25th were read. Kent made the motion to approve the minutes as read. Larry seconded the motion. The motion carried with all ayes.
6. All bills were given to the Trustees for review and approval. Dixie motioned to approve all bills as presented including Hawkins for \$511.24 and CMT for \$1,210.89 which are pending Bob's review. Motion seconded by Larry. Voice vote taken and approved 4-0.
7. **Street Department:** Bob was on vacation so no report was available.
Water/Sewer Department: Bob was on vacation so no report was available.
8. **Animal/Insect Report:** Donald is still spraying for mosquitos.
9. **Police Department:** As noted in the monthly report. Chief Willis has sent out letters for city ordinance violations of which the one to Nancy Melton was returned and Buddy will try again. Lester and Lascelles also received letters. Clarence Ballinger is mowing the Lascelles property. Buddy has had issues with communications on the new radio and is working on getting it fixed. He informed the board that he is in need of range ammo and will be purchasing some at the Archery Company at the Junction of Rt 10 and 29. Finally, there has been issues with 2 parolees on the southeast corner of town and will be contacting the parole agent to discuss.

10. Treasurer's Report: Judy presented the reports. We have received \$20,000 in property taxes. Dixie motioned to approve the Treasurer's reports as presented. Motion seconded by Kent and carried with all ayes.

11. Old Business:

A. None.

12. New Business:

A. Kate received the annual insurance renewal packet from the IL Municipal League and has re-evaluated asset values. Included was an updated Intergovernmental Cooperation Contract which is presented as an ordinance. Kent made the motion to approve said ordinance with Josh seconding the motion. Motion carried with all ayes.

13. Comments/Suggestions: Richard Devore posed the question if he was allowed to park his bucket truck at his house on the street; it is not used for commercial use. As the vehicle does not exceed the weight and size limit specified in the parking ordinance trustees agreed that he would be allowed to park it at his house. Richard stated that he is interested in Bob's position. He was informed that once the job was posted that he was welcome to submit his resume.

At 8:08 p.m. Dixie motioned to go into Executive session to discuss the Water/Sewer and Street Superintendent job descriptions. Motion seconded by Larry.

At 8:32 p.m. resumed regular session.


12 – B. Trustees agreed on job descriptions for the Water/Sewer Superintendent and Street Superintendent to include a 6 month probation period and to post them on the bulletin boards at the town hall, bank and display case by the post office.

13. Additional Comments/Suggestions: Discussion held on taking Mindy out to dinner and be given a \$75 Amazon gift card. Judy noted that she will not be able to attend the September meeting but will have the monthly Treasurer's reports done and available at the meeting.

14. Executive Session: As noted above.

15. Kent motioned at 8:40 p.m. to adjourn the meeting. Motion seconded by Josh. Motion carried with all ayes.

The next regular monthly meeting is scheduled for September 11, 2017.


Cathy J. Nunn—Village Clerk