

Village of Easton

Regular Meeting – October 2, 2023

The regular meeting of the Easton Board of Trustees was held October 2, 2023. The meeting was held in the Village Hall and called to order at 6:00 p.m. Those in attendance were President Don Mustered III, Trustees: Charlene Fangmeier, Eric Ratliff, Louis Wagner, Zain Attebery, Brock Riggins and Noah Krause. Others in attendance were Josh Walters, Judy Miller and Joanna Mustered.

Absent: None.

Public Present: Mike Burris

2. Public Comment: None
3. Minutes of the regular meeting held on September 11, 2023 were read. Zain motioned to approve the minutes as presented. Noah seconded the motion. The motion carried with all ayes.
4. All bills were given to the Trustees for review and approval. Joanna explained that the bills were normal for the month. Louis motioned to approve all the bills as presented. Brock seconded the motion. Voice vote taken and motion carried 6-0.

5. **Street Department:** Nothing to report.

Water/Sewer Department: Josh informed the Board that the pre-bid meeting for the water/sewer project will be October 6th at 10 am with the bid opening scheduled for October 25th at 2 pm.

6. **Animal/Insect Report:** None to report.
7. **Police Department:** Chief Robbins present the police reports for August and September. He noted that due to the newly enacted Safe-T Act, the department needs new citation forms to fit the requirement of the new law. He requested permission to purchase the new citations at a cost of \$281.00. He also suggested putting the current squad car, 2008 Crown Victoria, up for bid for 30 days to get more offers. He said the 2015 Ford Explorer the Village is purchasing from Manito will be ready soon. Joanna inquired if the Board would like her to process the \$10,000 check for the purchase now. Eric motioned to purchase the new citations as needed, put the current squad car on a 30-day bid notice, and process the \$10,000 check for payment of the 2015 Ford Explorer from the Village of Manito. Noah seconded the motion. Voice vote taken and motion carried with all ayes. Joanna will post a bid notice in the Mason County Democrat and the Banner Times for the 2008 Crown Victoria.
8. **Treasurer's Report:** Judy entered at 6:14 p.m. She presented the reports and all funds were normal. She noted that the Debt Service account was opened. As was agreed upon at the last meeting \$2,000 was to be transferred from the water/sewer fund to the construction account.

Due to opening the Debt Service account, \$1,000 went to the Construction Acct and \$1,000 went to the Debt Service, this way both accounts are not subject to the \$5 monthly fee for not having the minimum balance required. A motion was made by Zain and seconded by Louis to approve the Treasurer's Report as presented. Motion carried with all ayes.

9. Old Business:

- A. 2023-2024 Tax Levy – Tabled.
- B. Post Office Parking – Joanna presented the ordinance as prepared by Atty Lindner. Eric motioned to approve the ordinance with Noah seconding the motion. Motion carried with all ayes.
- C. Bank Parking Ordinance – Joanna presented the ordinance as prepared by Atty Lindner. She noted that this ordinance is written with a 15-minute time limit rather than the 20-minute time limit that was voted upon at the last meeting. Eric motioned to approve the ordinance as presented with the 15-minute time limit, Noah seconded the motion. Motion carried with all ayes.
- D. Water/Sewer Improvement Project – See below.

10. New Business:

- A. Amendment to Owner-Engineer Agreement – Mike Burriss explained that this amendment was to cover the increase in Engineer costs due to CMT also having to prepare easement paperwork for the new water main. This was not originally included in the paperwork at the beginning of the project. The increase was \$6,000 from the original total. Charlene motioned to approve the amendment as presented, Eric seconded the motion. Voice vote taken and motion carried 6-0.
- B. Award of Contract – Brock motioned to authorize the Village President to concur with the Engineer's recommendation to award in the event the apparent low bidder is within budget and recommended by CMT. Charlene seconded the motion. Voice vote taken motion carried 6-0.
- C. Halloween Hours – Charlene motioned to approve the Trick-or-Treat hours within the village limits from 6 pm until 8 pm. Brock seconded the motion. Motion carried with all ayes.

11. Continue Meeting: Eric motioned at 6:40 p.m. to continue the meeting on October 30th, 2023 if necessary, depending on bid results. Noah seconded the motion. Motion carried with all ayes.

The next regular monthly meeting is scheduled for November 6, 2023.

Joanna Mustered – Village Clerk