

Village of Easton

Regular Meeting – April 3, 2023

The meeting was called to order at 7:00 p.m. Those in attendance were President Donald Mustered III, Trustees: Charlene Fangmeier, Kent Gray, and Zain Attebery, Others in attendance were Chief Seamus Kelly, Josh Walters, Judy Miller, and Joanna Mustered.

Absent: Eric Ratliff and Brock Riggins

Public: Stephanie Ratliff

2. **Public Comments:** Stephanie Ratliff addressed the Board regarding the Easton celebration to be held in July. She asked to shut down a portion of south 4th street from the corner to the park & had questions regarding liquor licenses required for the celebration.

3. **Minutes:** Minutes of the regular meeting held March 6, 2023 and the continued meeting held March 27, 2023 were read. Kent motioned to approve the minutes. Zain seconded the motion. The motion carried with all ayes.

3. **Bills:** All bills were given to the Trustees for review and approval. Joanna noted that the refund from Galls has been received. All bills were normal for the month. Zain motioned to approve all the bills as presented. Kent seconded the motion. Voice vote taken and motion carried 3-0.

4. **Street Department:** Josh spoke with Miles Allen and they will be setting coordinating to set up time for painting the curbs and hydrants. Josh also reported that the MFTF received approval for the annual seal coating project. Bid opening is set for April 20, 2023. The companies will be notified that the seal coating needs to be done no later than September 15th of this year or the Village will not have the seal coating done until next year due to the road not having enough time to set before plowing begins in the fall/winter.

Water/Sewer Department: Josh informed the Board that the annual bill from the IEPA was received for water sample testing in the amount of \$528 for the year. Kent motioned to approve the bill from the IEPA, with Zain seconding the motion. Voice vote taken and motion carried 3-0. Josh noted that the Consumer Confident Report was done and available for public viewing. He also noted that the easement paperwork has been completed for the grant.

6. **Animal/Insect Report:** Josh will speak with Don Osborn regarding mosquito spraying for this year.

7. **Police Department:** Chief Kelly read the police report as presented. He asked the Board for approval to purchase a shirt and two patches for the police department at a cost of \$38. Zain motioned to approve the purchase of the shirt and two patches, with Kent seconding the motion. Voice vote taken and motion carried 3-0.

8. **Treasurer's Report:** Judy presented the reports. All expenditures were normal for the month. A motion was made by Charlene and seconded by Zain to approve the Treasurer's Report as presented. Motion carried with all ayes.

9. **Old Business:**

A. None

10. **New Business:**

- A. Post Office Parking – Charlene suggested striping in front of the post office to indicate actual parking spaces as residents are parking at the post office in all directions, causing hazards. She also recommended adding signs stating no parking from a certain point to the corners as this is also causing driving hazards. Joanna will speak with Atty Lindner to inquire if an ordinance is needed for these changes and will bring the information to the May meeting.
- B. IEPA Inspection – Josh explained the report from the IEPA inspection. He noted that while the IEPA recommended the village installing a second filter, it is not requiring it. Kent motioned to not install a second filter in the water plant at this time, with Zain seconding the motion. Motion carried with all ayes.
- C. Board Meeting Time – Don suggested moving the meeting time from 7:00 p.m. to 6:00 p.m. Zain made a motion to approve changing the meeting from from 7:00 p.m. to 6:00 p.m. effective June 5, 2023. Kent seconded the motion. Motion carried with all ayes.
- D. Village Property Mowing – Don presented a bid from Williams Landscaping for \$175 to mow the village properties, not including the lagoon. Don noted that Mr. Williams mentioned that he was unaware of additional ground that was to be mowed when he originally bid the lagoons. Don suggested raising the pay for the lagoon mowing from \$125 to \$150 each time. Charlene motioned to approve the bid for village property mowing from Williams Landscaping in the amount of \$175 each time, and also increase the amount of each lagoon mowing from \$125 to \$150. Kent seconded the motion. Voice vote was taken and motion carried 3-0.
- E. Town-Wide Clean Up – Joanna noted that it was time for the town wide clean up that is done every two years. She has contacted several companies to provide bids for the clean up. Charlene motioned to approve the town wide clean up being set in June of this year, Kent seconded the motion. Motioned carried. Joanna will present the bids at the May meeting for the Board to decide on the company then.
- F. Purchasing New Quickbooks Version – Joanna explained that the version of Quickbooks the village is currently using is no longer supported after May 31, 2023. She noted there are several different version to choose from. She and Judy will need to figure out which one is best for the village. The cost of the upgrade will be around \$1,000. Kent motioned to approve the purchase of the Quickbook upgrade, with Zain seconding the motion. Voice vote taken and motion carried 3-0.

G. FY23 Audit Dates – Joanna informed the Board that she had spoken to the auditors and they are planning on performing the village audit in late May. They will confirm a date in a couple of weeks.

13. **Adjourn Meeting:** Kent motioned at 7:55 p.m. to adjourn the meeting. Zain seconded the motion. Motion carried with all ayes.

The next regular monthly meeting is scheduled for May 8, 2023.

Joanna Mustered – Village Clerk