

# Village of Easton

## Regular Meeting – March 4, 2024

The regular meeting of the Easton Board of Trustees was held March 4, 2024. The meeting was held in the Village Hall and called to order at 6:00 p.m. Those in attendance were Village President: Don Mustered and Trustees: Charlene Fangmeier, Louis Wagner, Zain Attebery, Brock Riggins and Noah Krause. Others in attendance were Josh Walters, Judy Miller, Joanna Mustered and Mike Burriss. Absent – Trustee, Eric Ratliff and Chief Robbins.

2. **Public – None**

3. Minutes of the regular meeting held February 5 & special meeting held February 13 were read. Brock motioned to approve the minutes, with corrections. Zain seconded the motion. The motion carried with all ayes.

4. All bills were given to the Trustees for review and approval. Joanna explained all bills for the month. She noted one charge on the petty cash acct for \$19.95 on February 8<sup>th</sup> that is not accounted for and she will contact the bank regarding this. Louis motioned to approve the bills as presented. Charlene seconded the motion. Voice vote taken and motion carried 5-0.

5. **Street Department:** Josh presented options to the Board for the No Parking signs to be installed on the FS property by the village garage. Zain motioned to approve the sign to read “No Parking – Private Property”. Brock seconded the motion. Voice vote taken and motion carried 5-0.

**Water/Sewer Department:** Josh informed the Board that Danny Burriss can prepare the SWPP map required by the EPA. Josh explained the water ordinance wording needs to be changed to reflect shut offs for non-payment for water bills to the 16<sup>th</sup>, instead of the 30<sup>th</sup> to avoid bills being 2 months behind. Charlene motioned to approve the change of water shut offs to the 16<sup>th</sup> of the month from the 30<sup>th</sup>, with Zain seconding the motion. Motion carried with all ayes.

6. **Animal/Insect Report:** Nothing to report.

7. **Police Department:** Don read the police report as presented.

8. **Treasurer’s Report:** Judy presented the Treasurer’s reports. Judy reported that the General Fund has normal monthly transactions. She noted the Debt Service account had increased by \$900 due to the water improvement charge income from the February. Noah motioned to approve the Treasurer’s Report as presented, Zain seconded the motion. Motion carried with all ayes.

9. **Old Business:**

- A. Water/Sewer Improvement Project – Mike Burriss updated the Board on the progress of the water improvement project. He noted the project has not been sent to the National Office for approval yet, but should be soon. He is still waiting to hear about funding from the Mason County Community Foundation Grant.

**10. New Business:**

- A. 2024 MFTF Maintenance Agreement – Josh informed the Board that all of Hayes, all of 4<sup>th</sup> and all of Park Streets will be seal coated this year with a budget of \$31,800. The total maintenance agreement amount is \$40,860.98. Charlene motioned to approve the 2024 MFTF Maintenance Agreement as presented, Brock seconded the motion. Voice vote taken and motion carried 5-0.
- B. Ordinance #425 Amendment – Joanna presented the ordinance amendment that Attorney Lindner prepared per the changes the Board has approved at the regular February meeting. Brock motioned to approve the amendment as presented. Zain seconded the motion. Voice vote taken – Charlene – N, Louis – Y, Zain – Y, Brock – Y, Noah – Y. Motion carried.
- C. Accounting Firms for the Annual Village Audit – Joanna explained that the auditors the village has used in previous years has reduced their work load and will no longer be doing the audit for the village going forward, beginning this year. She and Don had checked with several auditors in the area and recommended KEB from Springfield. They have agreed to take on the Village audit if approved by the Board. Louis motioned to approve KEB to conduct the Village audit for FY24. Zain seconded the motion. Voice vote taken and motion carried with all ayes.
- D. Burning Within the Village Limits – Joanna informed the Board that a resident contacted her regarding burning in town. The resident stated they have had issues with burning around their house to the point of their house filling with smoke. The resident has breathing issues and has had to leave their house to avoid the smoke. The resident has asked for the Village to review the current ordinance and make an amendment to the burning ordinance to avoid this in the future. Joanna will bring gather ordinances that are in force from different communities to share with the Board at the next meeting.

**11. Executive Session:** None held.

**12. Adjourn Meeting:** Louis motioned at 6:54 p.m. to adjourn the meeting. Noah seconded the motion. Motion carried with all ayes.

The next regular monthly meeting is scheduled for April 8, 2024.

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Joanna Mustered – Village Clerk